# **Utility Payment Options**



#### **ONLINE OR BY PHONE**

You may also choose to make your payment using Payment Service Network (PSN) or via phone at 1-877-885-7962. Convenience fees will be applied to your payment. Have your utility bill handy to provide your customer account number. Convenience Fees: \$1.00 for check or savings payments; \$2.75% for credit & debit card payments. (+\$.50 if under \$100)

Payment Service Network Payment Link: https://www.paymentservicenetwork.com/login.aspx

- 1. Click on Start Your Payment, then Enter RT19843 in the search field of Business ID.
- 2. Follow the prompts to Register and then make a payment. Future payments are 3 easy steps.

## **AUTO PAY**

Payments can be made by an automatic withdrawal from your checking or savings account. Our automatic payment plan will help you in several ways:

- Saves time because there are no checks to write or rush to drop it off in time to avoid penalties
- Helps meet your commitment in a convenient and timely manner even if you are on vacation or out of town
- Maintains good credit your payment is always on time and there are no lost or misplaced statements
- Saves money on postage, cost of checks, and late fees
- Easy to sign up, easy to cancel

The automatic payment plan is dependable, flexible, convenient and easy. Visit the Utility Forms page or contact the Belmont Utilities office at (608) 762-5142 today.

#### **BY MAIL**

Checks can be made out to "Belmont Utilities" and mailed to 222 S. Mound Ave., PO Box 6, Belmont, WI 53510. Please allow proper time for delivery so your payment is received by your due date. Do NOT mail cash.

# IN PERSON OR VIA DROPBOX

You can pay in person or use the drop box outside of the Village Office. Office hours are Monday through Friday, 7:30 am - 4:00 pm or the drop box outside on the side of the door entrance is available any time. When using the drop box, cash payments must be placed in an envelope with your name and service address clearly written on the envelope. Excess payments will be applied to your account as a credit.

## **PAY ON MOBILE DEVICE**

Download "PSN Payments" on the App Store or Google Play. Register online for using the app.

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