**Belmont Light & Water**

**Automatic Payment Authorization**

Take advantage of our FREE electronic payment service that we offer at Belmont Light & Water. You can have your utility bill electronically withdrawn from any bank, savings, or credit union account. Sign up today to start enjoying this hassle-free option!

To sign up for the pre-authorized electronic payment option, please fill out the attached form and return it along with a VOIDED check to the Belmont Village Office. Once service is established you will still receive a bill that will be marked “DO NOT PAY-PREAUTHORIZED PAYMENT”. All payments will come out on the 20th of the month unless the 20th falls on a holiday or weekend. Funds will then be withdrawn on the Monday following the weekend or holiday.

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**Application for Electronic Payment**

Please complete and return this electronic transfer authorization form along with a check marked “VOID” to:

Belmont Light & Water, 222 S. Mound Ave., P.O. Box 6, Belmont, WI 53510.

Customer Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Account Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Customer Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Financial Institution: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address of Financial Institution: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Bank Account Holder: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Routing Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Account Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Terms of Agreement Belmont Light & Water Preauthorized Payment Option**

Customer of Belmont Light & Water by signing the Preauthorized Electronic Payment Option agrees to the following terms:

I authorize Belmont Light & Water to automatically debit the account balance from the above listed account for monthly utility services. I understand that this preauthorized payment will continue each month for the amount due to Belmont Light & Water. I may cancel the preauthorization payment plan at any time with appropriate notice.

I also understand that I am responsible for ensuring that the necessary funds are available at the time the preauthorization occurs. I will continue to be responsible for the utility payment should anything prohibit the electronic withdrawal of funds. If I have 2 payments returned for insufficient funds in a 12-month period, Belmont Light & Water has the right to remove me from the preauthorized payment service. Please contact Belmont Light & Water at 608-762-5142 should you have any problems or questions about your bill.

I have read and understand the Terms of Agreement and hereby authorize the financial institution named to charge my:

 ❑ Checking Account ❑ Savings Account

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Authorized Signature Date