

# VILLAGE OF BELMONT

222 S. Mound Ave., P.O. Box 6, Belmont, WI 53510  
Phone: (608) 762-5142 Fax: (608) 762-5525

## COMMUNITY BUILDING RESERVATION FORM

Applicant: \_\_\_\_\_ Phone: \_\_\_\_\_  
Name/Organization

Address: \_\_\_\_\_  
\_\_\_\_\_

Requested Date: \_\_\_\_\_ Start time: \_\_\_\_\_ AM / PM

### **Rental Fees for Community Building Use**

Village Resident - \$50.00

Non-Village Resident - \$75.00

Forms can be emailed to [clogsdon@vi.belmont.wi.gov](mailto:clogsdon@vi.belmont.wi.gov). **Reservation will not be confirmed until payment has been received.**

PURPOSE FOR RENTAL OF THIS FACILITY: \_\_\_\_\_

I acknowledge that I have read and understand the enclosed rules and policies sheet and that I will be billed for any excessive clean up/repair costs. The applicant named above on this application will be responsible for the conduct of the special event, the condition of the facility, and will be responsible for all damage created by their event. The applicant for her/himself and for other persons, organizations, firms and corporations, does hereby hold harmless the Village of Belmont and each and every of its elected and appointed officials, employees, representatives, agents, heirs and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorney's fees, which may, at any time, be incurred or sustained arising from, resulting from the event. All members of the event must adhere to the rules listed on back.

\_\_\_\_\_  
Signature of Applicant/Organization Representative

\_\_\_\_\_  
Date

### **PAYMENT OPTIONS**

Checks can be made payable to the Village of Belmont

Pay with credit or with debit card by going to: <https://www.paymentservicenetwork.com/login.aspx>

Convenience fee will be charged for credit & debit card payments.

**\*\*\*\*ALL FEES ARE NON-REFUNDABLE\*\*\*\***